



Complaint / Dispute Notice Form

FORM 24C

DATE:		TIME:	
PERSON LODGING NOTICE:			
<input type="checkbox"/> Tenant <input type="checkbox"/> Client <input type="checkbox"/> Customer <input type="checkbox"/> Neighbour <input type="checkbox"/> Owner <input type="checkbox"/> Other: _____			
ADDRESS:			
SUBURB:		STATE:	POSTCODE:
PHONE NUMBER:			
COMPLAINT AGAINST:			
PROPERTY ADDRESS OF COMPLAINT:			
RECEIVED BY (office use):		REFERENCE NO.:	

DETAILS OF COMPLAINT / DISPUTE:

CONVERSATION / RESOLUTION NOTES

We appreciate you taking the time to draw our attention to the above situation. Our office will respond to your complaint in writing within seven (7) days. Should you wish to discuss this matter in further detail, please contact our office and speak with Samara Bedwell.

All complaints are administered by the Office of Fair Trading or Residential Tenancies Authority. Should you not be satisfied with the way in which your complaint is being dealt with, you may wish to contact one of the above government bodies.

Enter Details to Complaints Register (Office Use)