



Final Inspection Cleaning Checklist - Bond Saver!

FORM 9

To avoid cleaning charges and unnecessary deductions from your bond, it would be in your best interests to ensure that the following items are attended to before returning the keys/vacating the property.

KITCHEN
<input type="checkbox"/> The oven and griller is to be cleaned. Drip trays to be cleaned of all grease
<input type="checkbox"/> Rangehood to be cleaned, including the filters (where applicable)
<input type="checkbox"/> All cupboards to be cleaned inside and out (don't forget the tops of the cupboards!)
<input type="checkbox"/> Sink taps and disposal unit (if applicable) to be cleaned and polished
<input type="checkbox"/> Walls and tiled areas to be free from grease, including grout
<input type="checkbox"/> All benches and floors to be cleaned and free from grease, including grout
<input type="checkbox"/> The dishwasher is to be left clean. Wipe over internal door and inside unit, clean filters

GENERAL - ALL ROOMS
<input type="checkbox"/> All exhaust fans throughout the property to be cleaned
<input type="checkbox"/> Air vents to be dusted
<input type="checkbox"/> Venetians to be washed thoroughly (if applicable)
<input type="checkbox"/> Flyscreens to be removed carefully and hosed or brushed to remove dirt/dust (if applicable)
<input type="checkbox"/> Windows and windowsills to be cleaned thoroughly, including tracks
<input type="checkbox"/> Doors and doorframes to be left clean and undamaged
<input type="checkbox"/> Marks to be removed from walls with sugar soap
<input type="checkbox"/> Cobwebs to be removed from ceiling cornices and walls
<input type="checkbox"/> All light fittings to be cleaned and free from insects & bulbs working
<input type="checkbox"/> All floors and skirting boards to be washed
<input type="checkbox"/> All ceiling fans throughout to be free from dust
<input type="checkbox"/> Clean all mirrors throughout including wardrobe-door mirrors
<input type="checkbox"/> Drapes to be washed or dry-cleaned according to fabric
<input type="checkbox"/> All vertical blinds to be wiped over and strings to be attached and secure
<input type="checkbox"/> Clean all built in cupboards and wipe over shelves
<input type="checkbox"/> Air Con units to be wiped down & filters cleaned
<input type="checkbox"/> All items on inventory to be accounted for (if applicable)



OUTSIDE

- Lawns to be mowed and edges trimmed within two (2) days of vacating (if applicable)
(DO NOT dump grass clippings or tree offcuts in garden beds or behind sheds)
- Flower beds and pebble areas to be weeded and new mulch added (if applicable)
- No rubbish to be left in the gardens or around the property (if applicable)
- All garbage bins to be emptied and washed clean
- Driveways, carports, garages and any concrete areas to be free from oil and grease stains
- Garage-floor area to be swept and cobwebs removed
- Cobwebs to be removed from outside eaves, awning and ceilings (where applicable)
- Pool and spa to be cleaned, vacuumed and be at the correct pH factor (if applicable)
- Pool equipment to be in accordance with in-going inventory and for security reasons must be stored in the garage at the time of vacating (if applicable)

BATHROOM

- Shower recess to be scrubbed
- Grouting to be free of all soap residue or mildew
- Shower curtain (if applicable) to be washed and shower screen to be cleaned of all build up
- All plugholes are to be clean and free from debris
- Mirrors to be wiped over
- All drawers and cupboards to be cleaned
- Toilet to be cleaned thoroughly, including bowl, seat and cistern
- Tap fittings and showerheads to be cleaned

LAUNDRY

- Washing machine and clothes-dryer filter to be cleaned out (if applicable)
- Clean under laundry tub, sink and plughole
- Cupboards to be cleaned thoroughly inside and out

PEST CONTROL

- If pets have been kept on the premises, then you must have the property professionally pest controlled for fleas inside and out and a receipt produced to our office.

CARPETS

- Carpets are to be steam cleaned and evidence produced to our office with the return of the keys. Please note: Carpets are to be left in the same condition as let – fair wear and tear accepted. Burns and stains are not wear and tear.



PLEASE NOTE: Damage that occurs due to the tenant's neglect will be rectified at the tenant's cost.

IMPORTANT NOTE:

- DISCONNECT THE POWER/ELECTRICITY
- DISCONNECT THE TELEPHONE
- REDIRECT MAIL ADDRESS

**RENT IS PAYABLE BY THE TENANT UNTIL ALL KEYS ARE SURRENDERED.
PLEASE LEAVE ALL KEYS & CLEANING RECEIPTS IN THE KITCHEN DRAWER OF THE PROPERTY.**

The above "cleaning guide" is a guide only and additional cleaning may be required.